

Administrative Board
Minutes from August 20, 2024

The Boulder County Division of the Community Action Programs Administrative Board met in-person and virtually in regular session on August 20, 2024, at 3482 N Broadway, Boulder CO and on TEAMS.

Present: Alex Kalkhofer, Erika Moats, Sakar Pudasaini, Maryel Barron

Absent: Patrick Dillon

Staff Present: Kathryn Lehman, Claudia Ibarra-Arellano

Community guest: None

Kathryn began the meeting at 5:30 p.m.

Quorum Present: 4 out of 5

Public Comment: No public Comment

Approval of Board Minutes: Review and approval of July meeting minutes.

Directors Report:

- PERL –Discussion of PERL training topics, Alex covering roles and responsibilities, Maryel following up with speaker for self care.
- PIE – no new updates, still working through transition.
- Sakar requested an agenda item with upcoming events be added to future agendas.

Open Discussion:

- The board had some open discussion about county-wide city discussions of raising minimum wage. Including how this impacts various stakeholders and how it could change many potential clients' eligibility for CAP programs, esp. PIE.
- The board discussed the four new applications for board membership.
- The board voted to approve the new members (with one conditional on follow-up conversation with Kathryn, to take place later in the week).
- The board discussed onboarding new members and scheduling meet and greet before Sakar's departure 9/12, will schedule as long as approval process timeline permits.
- Claudia Ibarra-Arellano, CAP Project Specialist, presented to the board about the Cultural Brokers program and her upcoming plans to offer a public training. Claudia and the board discussed some of the difficulties in being able to offer further internal County professional development training. Huge demand from employees but challenge for funding. CB is funded by block grant so should serve clients below 200% of FPL, could this apply to training people who serve target demographic? Could part of the position get County discretionary budget funding to continue these trainings?
- Q and A with Claudia about the program.

Action Items:

- Kathryn will follow up with prospective new board members and submit the board's recommendations for appointment by the commissioners.
- Once appointments are finalized by the commissioners Kathryn will confirm date and details for September meet and greet.
- Alex and Maryel will follow up about PERL training presentations.

Adjourn: Motion to adjourn at 7:15 p.m.

Submitted by Kathryn Lehman