

**Administrative Board**  
Minutes from June 18, 2024

The Boulder County Division of the Community Action Programs Administrative Board met in-person and virtually in regular session on June 18, 2024, at 3482 N Broadway, Boulder CO and on TEAMS.

**Present:** Maryel Barron, Alex Kalkhofer, Erika Moats, Sakar Pudasaini

**Absent:** Patrick Dillon

**Staff Present:** Kathryn Lehman

**Community guest:** None

**Kathryn began the meeting at 5:30 p.m.**

**Quorum Present: 4 out of 5**

**Welcome to our new member:** Sakar Pudasaini! Brief intro.

**Public Comment:** No public Comment

**Approval of Board Minutes:** Review and approval of April meeting minutes.

**Directors Report:**

- PERL –PERL is working on evaluating and re-tooling Boards and Commissions training. Looking for board members to help out presenting on some topics.
- PIE – CAP and Mile High United Way are still working through transition logistics. Update on some nuts and bolts from Erika.
- Cultural Broker training offered by the CAP Project Specialist for Boulder County employees finished its first session. It had a great reception and our final in-person session/celebration had excellent turnout.

**Open Discussion:**

- Updating and improving Boards and Commissions training brainstorm: Breakout groups based on interests, speaker panel, videos and speakers via video, commissioner intro (video?), discussion of board culture and social aspects, TEAMS
- How PERL and the board can work together on outreach, organizational networking, and filling out our board.
- Developing PERL/CAP training and programming referral partners connected to the diverse populations PERL intends to serve. (HHS and snap clients, Salud and Clinica, EFAA...others)
- Google sheets to collab on contacts, prospective board members, organizations recruiting for boards, etc.
- Meeting in person tonight was great, let's keep this up!

**Action Items:**

- Kathryn will make google collab docs and sheets
- Reach out to Colorado Nonprofit Association (Erika?)

**Adjourn:** Motion to adjourn at 6:30 p.m.

Submitted by Kathryn Lehman

